

भारत सरकार
पत्तन, पोत परिवहन और जलमार्ग मंत्रालय
दीपस्तंभ और दीपपोत निदेशालय
“दीपभवन”, गांधीनगर
कडवंत्रा डाक, कोचीन 020 682 –



Government of India
Ministry of Ports, Shipping and Waterways
**DIRECTORATE OF LIGHTHOUSES &
LIGHTSHIPS**
“Deep Bhavan”, Gandhinagar
Kadavanthra P.O., Cochin – 682 020

दूरभाष/ Tel : 0484-2205720

फैक्स/ Fax : 0484-2206608

ईमेल/ email: dte-koc@gov.in

दिनांक: 08.12.2022

ANNEXURE-I

NOTICE OF VACANCY

Applications are invited from eligible candidates who fulfill the prescribed qualification, experience, age and other conditions for filling up the following post in the Directorate of Lighthouses and Lightships, Cochin:-

Sl. No	Name of the Directorate	Name of the post	Pay Scale	Category	Age limit
1	2	3	4	5	6
1.	The Director, Directorate of Lighthouses and Lightships, 'Deep Bhavan', Kadavanthra P O, Cochin -682020	Technician (Diesel)	PB-1 (5200-20200) + GP Rs. 2800 (Pre revised) Revised Level-5 (29,200– 92,300) in the Pay matrix)	UR - 01	21-30 Years (Relaxable as per Govt. guidelines)

The details of posts, Educational Qualification, Age, Experience, Application format are available in the website www.dgll.gov.in and www.ncs.gov.in. Candidates are advised to go through the detailed instructions before submitting the application. Applications in the prescribed format will only be accepted. Applications completed in all respect duly signed and supported with self-attested copies of certificates and testimonials should reach to “The Director, Directorate of Lighthouses and Lightships, Deep Bhavan, Gandhinagar, Kadavanthra P O, Cochin, Pin 682020 latest by 20.01.2023

Director

भारत सरकार
पत्तन, पोत परिवहन और जलमार्ग मंत्रालय
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Date: 08.12.2022

Date of Publication.....

Date of closing: 20.01.2023

EMPLOYMENT NOTICE NO. 02/2022

Applications are invited in the prescribed format as enclosed (on a good quality A-4 size paper using one side only) from eligible Indian nationals for the following post in the Directorate of Lighthouses and Lightships, Cochin. Applications completed in all respect along with required enclosures should reach latest by **20.01.2023** by speed post or registered post to “The Director, Directorate of Lighthouses and Lightships, ‘Deep Bhavan’, Gandhinagar, Kadavanthra P.O, Cochin 682020.

Sl. No.	Name of the post	Classification	Pay Scale	No. of Vacancies					Normal Age
				UR	ST	OBC	SC	Total	
1	Technician (Diesel)	General Central Service Group ‘C’ Non-Gazetted, Non-Ministerial	PB-1 5200 — 20200 plus GP 2800 (Pre-revised) Revised Level-5 (29,200-92,300) in the Pay Matrix	01	–	-	-	01	21-30 Years (Relaxable as per Govt. guidelines)

EDUCATIONAL AND OTHER QUALIFICATION REQUIRED FOR DIRECT RECRUITMENT:

(i) Essential:-

Applicant should have passed matriculation or its equivalent. He/ She should have served as an apprentice for at least four years in a reputable firm or in a Central or state Govt. establishment. He/ She should have in addition, two years practical experience in the installation, maintenance and overhauling of Diesel Generator sets, air compressors, battery chargers etc.

OR

Diploma in Mechanical Engineering from a recognized institution with two years experience in the installation, maintenance and overhauling of Diesel Generator sets, air compressors, battery chargers etc.

(ii) AGE LIMIT:

- The lower and upper age limit indicated will be reckoned as on closing date. The crucial date of determining the age limit shall be the closing date for receipt of applications from candidates in India.
- No age relaxation will be allowed to OBC/SC/ST candidates.
- The upper age limit relaxation for other categories like Physically Handicapped candidates, Government Servants or Ex-Servicemen etc. will be as per the applicable Rule of Govt. of India for the recruitment to the post as on closing date, on submission of requisite certificates in prescribed proforma as per annexure 2 / 3 issued by competent authority.

(iii) HOW TO APPLY:

- (a) The application format as per Annexure — 1 (which can be downloaded from the *above website*) should be filled by the candidate in his/her own handwriting with blue or black ball point pen (not in pencil, fountain pen or gel pen) dated and signed. Only international numerals i.e. 1, 2, 3 etc. should be used. The application form should be filled strictly observing all the instructions given in the Employment Notice. The candidate should affix his/her normal signature in the application form. Application signed in capital/spaced out letter will be treated as invalid.
- (b) The candidate's Name, Address with Pin Code, Date of Birth, Fathers Name and nearest Railway Station should be written legibly in English in bold capital letters.
- (c) Photographs: One recent (not earlier than three months from the date of application) colour photograph of size 3.5 cm x 3.5 cm with clear visibility of face and a portion of shoulder should be pasted on the application form in the space provided. The back ground of the photo with white or light colour is more preferable. The face should be at the centre of the photography. The eyes shall be clearly visible in photo. Photo with Cap /Hat, photos taken head covered with clothes (except which is related to religious vow) photos with goggles, and photos with partial visibility of face are not accepted. Those who are using spectacles for vision correction should take the photo wearing the spectacles. Xerox copy of photograph is not permitted. The candidate should sign in the space provided in the box below photograph (automatically appear in case of online application). One identical extra colour photograph should be enclosed with the application, indicating candidate's name and category on the reverse of the photograph. Candidate may note that the Director of Lighthouses and Lightships (DLL) may reject at any stage for pasting old / unclear photograph on the application or for any *significant* variations between photographs pasted in the application and the actual physical appearance of the candidate.
- (d) Applications which are not in prescribed format, illegible, incomplete, unsigned, signed in capital letters, without colour photo of candidate and the application received after closing date of Centralized Employment Notice are liable to be rejected.
- (e) The envelope containing the application should be clearly super-scribed "**Application for the post of Technician (Diesel), Employment Notice No. 02/2022 Category (UR)**".

(iv) GENERAL INSTRUCTIONS

- (a) Before applying for the post, the candidate should ensure that he/she fulfills all the eligibility norms. The candidate should have the requisite Educational/Technical qualification from recognized University/Institute as on the closing date of application. Those awaiting results of the final examination need not apply.
- (b) Candidate may apply offline only and should fill up the application in his/her own handwriting and must sign at the prescribed places. Application should be in good quality A-4 size paper using one side only. Employment News or any Newspaper cutting should not be used as application. The candidates purchasing printed application form from the market should ensure that it conforms to the prescribed format published in the Employment Notice. The candidate can also download the application format from the website. The candidates who submit application offline should send their application sufficiently in advance before the closing date. The DLL will not be responsible for any postal delay/wrong delivery at any stage of the selection process.
- (c) The candidates are required to sign in English or Hindi in the prescribed places provided in Application Form. The signature on Application Form, Information Sheet, Answer Sheet, Question Booklet and other places should be identical. The signature must be in running hand and not in block capital or disjoined letters. Signature at the time of application, written examination and document verification in different style or language may result in cancellation of candidature.
- (d) Candidate submitting more than one application for the same post will be summarily rejected.
- (e) Candidate should note that the Date of Birth as recorded in the Matriculation / Higher Secondary School Examination Certificate or an equivalent Certificate, as on the date of submission of application will only be accepted.
- (f) The number of vacancies indicated in the Employment Notice is provisional and may increase or decrease depend upon the actual needs of the administration. The administration reserves the right to cancel the notified vacancies at any stage and at any time at the discretion and such decision will be final and binding on all.
- (g) The candidates who fulfill the requirements as per Recruitment Rule shall be called for written examination. All unsuccessful candidates shall be eliminated at this stage and will not be allowed to appear for further selection process. Only successful candidates shall be called for next stage of selection process to trade test.

- (h) Date of written examination will be intimated to the candidates by post. Centre for Examination will be indicated on the admit card. The Examination Centre will not be changed under any circumstance. The authority will not be responsible for any delay / wrong delivery of call letters. The candidates are advised to visit the website from time to time.
- (i) The candidates who are successful in the written examination will be called for trade test. No TA or other expenses will be admissible to the candidates for appearing in the written examination/Trade test except to unemployed ST and Person with Disability candidates who will be reimbursed the fares as admissible under the Rules for interview only.
- (j) Emoluments on initial appointment will be minimum in the pay band plus other allowances as applicable at that time only.
- (k) All the candidates irrespective of community may be considered against UR vacancies
- (l) Candidate who wishes to seek age relaxation must submit requisite certificate from the competent authority.
- (m) Candidates belonging to OBC/ SC/ ST who fulfill required qualification/ technical qualification can apply against UR vacancies. They will, however have to compete with the UR candidates. No age relaxation will be allowed to such SC/ ST/ OBC candidates.
- (n) The person disabilities (HH, OL, DW, AAV, MD, combination of HH+OL) can also apply for the post against UR category and submit necessary certificate as per Annexure 2 issued by Competent Authority.
- (o) Final selected candidates are supposed to serve at Directorate or any Light house station including remote and island locations and liable to be transferred anywhere in India (including Andaman & Nicobar / Lakshadweep Islands) away from the headquarters.

(v) ENCLOSURES:

The following enclosures as applicable to each individual candidate should be firmly attached along with the application in given order:

- (a) Application form in prescribed format (as given in Annexure — 1)
- (b) One copy of identical passport size colour photograph firmly attached to the application (apart from one copy pasted in the application).
- (c) Attested copy of Matriculation / Higher Secondary School Examination Certificate or an equivalent Certificate indicating date of birth.
- (d) Attested copy of educational and/ or technical qualification prescribed for the post.
- (e) Attested copy of the mark list of educational and/ or technical qualification.
- (f) Disability Certificate by persons with disabilities in prescribed format for appointment of posts under Govt. of India (as given in Annexure — 3)
- (g) NO OBJECTION CERTIFICATE from the Competent Authority if already employed in Central Govt Department.
- (h) Attested Photostat copy of requisite certificates in case of candidates claiming age relaxation.

(vi) INVALID APPLICATION:

Candidates are required to read all the instructions thoroughly before applying and sending their application to the DLL. Their applications are likely to be rejected on one or more of the following reasons.

- (a) Applications received before the date of publication of the Notification and application received after the closing date of Centralized Employment Notification.
- (b) Application not in prescribed format
- (c) Application without signature or signature done in capital letters or different type of signature at different places of the application.
- (d) Application which are Illegible and incomplete.
- (e) Copies of requisite certificate not enclosed.
 - (i) Attested copy of Certificate of date of birth i.e. Matriculation/ High School Exam or equivalent certificate.
 - (ii) Attested copy of Educational and / or and/ or technical qualification prescribed for the post.

- (iii) Attested copy of the mark list of educational, and/ or technical qualification.
- (iv) Attested copy of Discharge Certificate of Ex-Servicemen Candidate
- (v) Attested copy of Disability Certificate for persons with disabilities
- (f) Do not possess the prescribed qualification for the post on the date of application.
- (g) Over aged or under aged or Date of Birth not filled or wrongly filled.
- (h) Double or multiple applications submitted.
- (i) Applications without colour photo or photo with cap, wearing goggles, disfigured, unrecognizable or scanned or Xerox copy.
- (j) More than one application in single envelope.
- (k) Any other irregularities which are considered invalid.

(vii) SERVING EMPLOYEES:

Candidates serving in any Central Government Department should apply through proper channel or should apply directly to the DLL with NO OBJECTION CERTIFICATE from the employer to avoid delay. The last date of receipt of application will not be extended on account of any delay in transmitting the application by the concerned office. Advance copy of the application without NO OBJECTION CERTIFICATE will not be entertained. Application received after closing date and time will also not be accepted.

(viii) SELECTION CRITERIA FOR THE POST:-

The candidates meeting essential educational and other qualification criteria shall be called for written examination. The successful candidates from the written examination will be eligible for further selection process, i.e. trade test. The detailed syllabus for written examination is available on departmental website www.dgll.gov.in - **RECRUITMENT - Examination procedure and Syllabus**

(ix) THE DUTIES AND RESPONSIBILITIES OF "TECHNICIAN (DIESEL)"

- (a) Preparation of estimates of Annual maintenance estimates of addition - alteration of existing Mechanical, Installation, and estimate for petty new installation
- (b) Preparation of estimates for repair of spares of Diesel Generating sets installed at different Lighthouse stations
- (c) Maintenance of Departmental vehicles, Lighthouse Machinery and to meticulously maintain the record of the spares in store
- (d) Recording of received items of works on work order/ tender etc. in stock register.
- (e) To maintain the log book of the Departmental vehicle
- (f) To maintain the prescribed registers/ accounts like M.A.S. account, site order book, Account of Temporary advances, imprest accounts, stock accounts, T&P account etc.
- (g) To install diesel generator sets
- (h) Checking repairs carried out by the vendors as per the specifications submitted
- (i) Recording entries in the maintenance register of the Lighthouse Tender Vessel
- (j) To submit required returns to his superior officer
- (k) To initiate action for disposal of surplus/ unserviceable materials/ T&P etc.
- (l) Rectification of operational breakdown

(x) MISCELLANEOUS:

- (a) The entire Employment Notice along with all Annexure will also be available on the website www.dgll.gov.in and www.ncs.gov.in Candidates may print the application forms on along with annexure on A4 paper and can be used for sending application to Director.
- (b) All enclosure should be in English or Hindi only. Where certificates are not available in English/ Hindi, self attested translated version (in English / Hindi) should be enclosed. The application without the requisite enclosures will be rejected. Any of the above enclosures sent separately will not be entertained.
- (c) The Director reserves the right to reject the candidature of any applicant at any stage in the process of recruitment, if any irregularities / deficiency is noticed in the application.

- (d) The centre for examination allotted by the Director will be final and binding. Director reserves the right to conduct additional written examination/document verification at any stage. Director also reserves the right to cancel part or whole of any recruitment process at any stage without assigning any reason thereof.
- (e) The decision of the Director in all matters relating to eligibility, acceptance or rejection of the application, penalty for false information, mode of selection, conduct of written examination, allotment of written examination centre, selection, allotment of posts to selected candidates etc. will be final and binding on the candidate and no enquiry or correspondence will be entertained by the Director in this regard.
- (f) Candidates finally selected are liable to be posted anywhere in India.
- (g) The Director is not responsible for any inadvertent error.
- (h) Any legal issues arising out of this Centralized Employment Notice shall fall within the legal jurisdiction in Cochin only.
- (i) In the event of any dispute about interpretation, the English version will be treated as final.

(xi) IMPERSONATION / SUPPRESSION OF FACTS / WARNING

- (a) No candidate should attempt impersonation or take the help of any impersonator at any stage of the selection process. Otherwise, the candidate will be debarred for examinations as well as debarred from any appointment in Government services. In addition, legal action will be taken against the candidate.
- (b) Any material suppression of facts or submitting forged certificate / caste certificate by a candidate for securing eligibility and / or obtaining privileges shall lead to rejection of his/her candidature for the particular recruitment for which he/she is applied. Further, legal action can be initiated, if warranted.
- (c) Any candidate found using unfair means in the examination or sending someone else in his/her place to appear the examination will be liable to be prosecuted by lodging FIR.
- (d) Furnishing of any false information or deliberate suppression of any information at any stage will render the candidate disqualified and debarred from appearing any selection or examination for appointment to any other Government service and if appointed, the service of such candidate is liable to be terminated.

(xii) WARNING

Beware of touts and job racketeers trying to deceive for false promises of securing job either through influence or by use of unfair and unethical means. Director has not appointed any agent(s) or centre(s) for action on its behalf. Candidates are warned against any such claims being made by persons/agencies. Candidates are selected purely as per merit. Please beware of unscrupulous elements and not fall in their trap. Candidates attempting to influence Director directly or indirectly; shall be disqualified and legal action can be initiated against them.

ANNEXURE – I

Control No. (for Office use)

APPLICATION FOR THE POST OF TECHNICIAN (DIESEL)

Fill up application in capital letters in own handwriting except signatures in places indicated & where it should not be in capital letters. Candidates are advised to go through the instructions before the submission of application.

(All applications must be submitted in A4 size good quality paper only)

Paste (Do not staple) here your recent colour passport size photographs of size 3.5 cm x 3.5 cm (Not more than 3 months old)
Not to be attested

Signature of candidate below the Photograph

1. Name of Candidate :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

2. Father / Husband Name:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

3. Address :
(for communication)

4. Permanent Address :

5. Nearest Railway Station :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

6. Contact Mob. :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

7. E-mail :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

8. a) Community (Tick 'X') : UR SC ST OBC

Community certificate to be submitted in the form as per prescribed Annexure as applicable.

b) If OBC please state whether belonging to Minor Community: Yes No

c) If Minority, indicate community :

--

9. Gender (Tick 'X') Female Male

10. Religion : Hindu Muslim Christian Others

11. Date of Birth (DD/MM/YYYY):

--	--	--	--	--	--	--	--

12. Age as on Closing Date Years

--	--

 Months

--	--

 Days

--	--

13. Are you (i) Govt. Employee : Yes No (ii) Ex-Servicemen Yes No

(iii) Physically Handicapped Yes No if, YES VH OH HH

14. Visible Mark of Identification on Body :

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15. Qualification: (Fill in only those qualifications prescribed for the posts applied for)

(a) Academic	Qualification	University / Board	Year of Passing	Subjects	Marks %
SSC/X/Matric					
Higher Secondary/ XII/ Inter					

(b) Technical	Qualification	University / Board	Year of Passing	Discipline	Marks %
Diploma					
Others					

16. Details of Apprenticeship/ Work Experience (previous & present employment) in chronological order starting from present position backwards) (Attach separate sheet, if required).

Name & Address of Employer	Designation & Scale	Date from	Date to

17. Ex-Servicemen (Ex-SM)

Date of Enrolment	Date of Attestation	Date of Discharge	Length of Service

18. Do you seek age relaxation (Tick 'X' in appropriate box)

Central Govt Employee	Ex-SM	PWD

19. Document attached in proof of: Indicate ('X') in relevant boxes indicated below

<input type="checkbox"/> IPO /DD	<input type="checkbox"/> Matric/SSLC Certificate (for DOB proof)	<input type="checkbox"/> Qualification Certificate
<input type="checkbox"/> Mark list	<input type="checkbox"/> Discharge Certificate for EX-SM	<input type="checkbox"/> Disability Certificate -PWD
<input type="checkbox"/> Community Certificate (for SC/ST/OBC)	<input type="checkbox"/> No Objection Certificate (for Govt./ PSU employees)	<input type="checkbox"/>

20. If selected minimum time for joining :

21. Have you ever been detained in police custody? Or convicted by Court of Law? Or any criminal case is pending or contemplated by court of law? If any of this is Yes give complete details thereto on separate paper

No Yes

23. Declaration:

"I hereby declare that all the statements made by me in the application are true and complete to the best of my knowledge and belief and nothing has been concealed or suppressed. I also understand that in case, any of my statement is found untrue during any stage of recruitment or thereafter, shall disqualify me for the post and I shall be liable for any action under the extant rules" and my services are liable to be terminated without giving any notice or reason thereof.

Date :

Place :

Signature of the candidate

**The form of certificate to be produced by Physically
Handicapped candidates applying for appointment to posts
under the Government of India**

NAME & ADDRESS OF THE INSTITUTE/ HOSPITAL

Certificate No.....

Date:

DISABILITY CERTIFICATE

Recent Photograph
of the candidate
showing the
disability duly
attested by the
Chairperson of the
Medical Board

This is certified that Shri/Smt./Kum.son/wife/daughter of Shri.....sex
age..... identification mark(s)..... is suffering from permanent disability of following category :

A. Locomotor or Cerebral Palsy:

- (i) BL—Both legs affected but not arms
- (ii) BA—Both arms affected (a) Impaired reach
(b) Weakness of grip
- (iii) BLA—Both legs and both arms affected
- (iv) OL—One leg affected (right or left) (a) Impaired reach
(b) Weakness of grip
- (c) Ataxic
- (v) OA—One arm affected (a) Impaired reach
(b) Weakness of grip
(c) Ataxic
- (vi) BH—Stiff back and hips (cannot sit or stoop)
- (vii) MW—Muscular weakness and limited physical endurance.

B. Blindness or Low Vision:

- (i) B—Blind
- (ii) PB—Partially blind

C. Hearing impairment:

- (i) D—Deaf
- (ii) PD—Partially deaf

(Delete the category whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of.....years months.*

3. Percentage of disability in his/her case is..... Percent.

4. Shri/Smt./Kum meets the following physical requirements for discharge of his/her duties:—

- (i) F—Can perform work by manipulating with fingers. Yes/No
- (ii) PP—Can perform work by pulling and pushing Yes/No
- (iii) L—Can perform work by lifting. Yes/No
- (iv) KC—Can perform work by kneeling and crouching. Yes/No
- (v) B—Can perform work by bending. Yes/No
- (vi) S—Can perform work by sitting. Yes/No
- (vii) ST—Can perform work by standing. Yes/No
- (viii) W—Can perform work by walking. Yes/No
- (ix) SE—Can perform work by seeing. Yes/No
- (x) H—Can perform work by hearing/speaking. Yes/No
- (xi) RW—Can perform work by reading and writing. Yes/No

(Dr.....)

Member

Medical Board

Countersigned by the Medical
Superintendent/CMO/Head of
Hospital (With seal)

(Dr.....)

Member

Medical Board

(Dr.....)

Chairman

Medical Board

* Strike out whichever is not applicable.

**The form of certificate to be produced by Government servants for claiming Age concession (Letter
Head of the Institution/Issuing Authority)**

This is to certify that Shri/Ms.....S/o/D/o/W/o Shri..... is a regularly appointed an employee of this Organization/ Department/ Ministry and duties performed by him/her during the period(s) are as under (Short description of duties performed)

Certified that:

* (a) Shri/Shrimati/Kum. holds substantively a permanent post of in the Office/ Department ofwith effect from * (b) Shri/Smt./Kum.has been continuously in temporary service on a regular basis under the Central Government in the post of.....in the Office/Department.....with effect from.....

Signature.....
Name.....
Designation.....
Ministry/ Office
Address.....

Place:
Date:

Office SEAL.....